

The Art Of Public Speaking

Dale Carnegie and Joseph Berg Esenwein

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- 00 – Things to Think of First – A Foreword – 00:05:49, Read by: Michael Lipschultz
- 01 – Acquiring Confidence Before an Audience – 00:13:31, Read by: Michael Lipschultz
- 02 – The Sin of Monotony – 00:09:57, Read by: Joe Mabry
- 03 – Efficiency Through Emphasis And Subordination – 00:20:27, Read by: Joe Mabry
- 04 – Efficiency Through Change of Pitch – 00:24:35, Read by: Joe Mabry
- 05 – Efficiency through Change of Pace – 00:31:29, Read by: Joe Mabry
- 06 – Pause and Power – 00:27:10, Read by: Matthew Reece
- 07 – Efficiency Through Inflection – 00:29:50, Read by: Bill Mosley
- 08 – Concentration in Delivery – 00:11:52, Read by: Matthew Reece
- 09 – Force – 00:24:16, Read by: Matthew Reece
- 10 – Feeling and Enthusiasm – 00:25:03, Read by: Matthew Reece
- 11 – Fluency through Preparation – 00:14:02, Read by: Roseanne Schmidt
- 12 – The Voice – 00:15:25, Read by: Roseanne Schmidt
- 13 – Voice Charm – 00:19:55, Read by: Matthew Reece
- 14 – Distinctness And Precision Of Utterance – 00:24:06, Read by: Bill Mosley
- 15 – The Truth about Gesture – 00:26:52, Read by: TriciaG
- 16 – Methods Of Delivery – 00:27:49, Read by: Bill Mosley
- 17 – Thought and Reserve Power – 00:28:03, Read by: Joe Mabry
- 18 – Subject and Preparation – 00:32:45, Read by: Joe Mabry
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- 21 – Influencing by Narration – 00:30:34, Read by: Availle
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The Art of Public Speaking by Dale Carnagay (aka Carnegie) and Joseph B. Esenwein is a manual for people who have to speak in public, and it is still in use today. Whether the occasion in question is sharing travel experiences with friends, a toast for newly-weds, or a public debate, the tips and tricks collected in this book will come handy anywhere.

The book describes how to make effective use of one's voice and gestures, how to gain and convey confidence in front of a large audience, and which methods to use to convert the listeners to one's own cause. Each chapter contains examples and a list of practice exercises. The last 15 sections are real speeches by famous men to function as a study aid. (Summary by Availle)

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